

**MINUTES OF REGULAR MEETING OF THE
TOLEDO PUBLIC LIBRARY BOARD OF TRUSTEES
TUESDAY, JANUARY 18, 2022**

A regular meeting of the Board of Trustees was held on Tuesday, January 18th, 2022 at the Toledo Public Library. President Chyma called the meeting to order at 5:39 PM.

The following Trustees were present: Steve Bearden, Kevin Nelson, Becca Chyma, Kathy Holtz, and Director McFate.

Public Comments:

None

Correspondence:

*Donation from Merlyn and Donna Princehouse.

*Donation from Becca Chyma.

December 2021 Meeting Minutes:

Motion made by Nelson to accept the minutes, seconded by Chyma. All voted aye.

Library Reports:

Director McFate reported the following:

*2022 Tama County Community Foundation Grant- Fantasy/Science Fiction Enhancement Project. Application completed.

*Malachi Squires- Artwork displayed in entryway. He makes military vehicles out of cardboard boxes and hot glue.

*Tama County Library Association- Meeting is Wednesday, January 19th, 2022. Tama County Supervisors are invited to attend.

*Tama County Conservationist Brendan Kelly: The Tama County Nature Center is closed. Brendan will be using the Vision Iowa Room for future programming.

Monthly Reports:

The group reviewed the monthly reports for circulation, volunteers, library programs, meetings, petty cash balances, and deposits shared by McFate. The Trustees reviewed the Revenue and Expense Report (month to date and year to date).

Warrants & Payroll:

Bearden made a motion, seconded by Nelson to approve the warrants and payroll as presented. All voted aye.

Monthly Gift & Trust: None

Old Business:

Accreditation Review- Director McFate shared the process of reviewing the accreditation. The Trustees discussed several minor points to help complete the process.

Board Education (3 hours Minimum Per Year):

*Director McFate shared about the FY22 Accreditation Webinar recently viewed.

*Iowa Library Trustee's Handbook (Chapters 1 & 2)

New Business:

*ADA Checklist: Kendall Jordan assisted Director McFate in reviewing Priority 3 of the ADA Checklist.

*Signage has been ordered for the restrooms to include braille.

*Director McFate and Holtz reviewed the Toledo City Council Meeting and the Proposed Budget.

A motion was made by Nelson, seconded by Holtz to adjourn the meeting at 6:47 PM. All voted aye. The next meeting will be held on Tuesday, February 15th, 2022 at 5:30 PM.

Respectfully Submitted,
Steve Bearden, Secretary