

**MINUTES OF REGULAR MEETING OF THE
TOLEDO PUBLIC LIBRARY BOARD OF TRUSTEES
TUESDAY, October 15, 2024**

A regular meeting of the Board of Trustees was held on Tuesday, October 15, 2024 at the Toledo Public Library. President Becca Chyma called the meeting to order at 5:30 PM. The following Trustees were present: Kevin Nelson, Becca Chyma, Kathy Holtz, Sarahi Perez, and Steve Bearden. Director Sheri McFate and Assistant Director Brandi Harms was also in attendance. Nelson made a motion to accept the proposed agenda. Chyma seconded. All voted aye.

Public Comments: None

Correspondence:

-Marcella Nekola and Clutier WFLA ZCBJ Lodge of Cesti Bratri (Czech group) gave a \$25 donation for the use of the meeting rooms.

-Memorial: Farmer's Savings Bank & Trust would like the library to purchase a book in memory of Thomas Novak.

September Meeting Minutes: Motion made by Nelson to accept the minutes, seconded by Perez. All voted aye.

Library Reports: Director McFate reported the following:

1. **Mike Davis' Spooky Art** is on display in the library lobby. It includes a giant skull just inside the library doors.
2. **Annual Report** finished and submitted
3. **Fall Fest @ Otter Creek**- the library participated on October 6th from Noon-4PM
4. **Tama County Library Association Meeting** is on October 18th at the Gladbrook Public Library
5. **Trick or Treat at the library- October 31st between 4:30-5PM**
6. **Trick or Treat Trail**- Saturday, October 19th from 4-6PM in the upper parking lot of the STC HS. There is also a Haunted Hayride between 7-11PM at the Cherry Lake/Tama Mill. A soup Supper will be held at the Tama Civic Center at 5:00PM.
7. **Fall Soup Luncheon**- November 5th between 11:30AM-1:00PM
8. **Hometown Holiday**- November 23rd from 9AM-Noon
9. **Lighted Holiday Parade**- November 23rd at 5:30PM
10. **Jolly Lights at the Heights**- November 23rd immediately after following the Lighted Parade. Lighted displays will be turned on every Friday and Saturday between 6-9PM between November 23rd-December 21st.

Monthly Reports: The group reviewed the monthly reports for circulation, volunteers, library programs, meetings, petty cash balances, and deposits shared by McFate.

Warrants & Payroll: Nelson made a motion, seconded by Chyma to approve the warrants and payroll as presented. All voted aye.

Monthly Gift & Trust: None

Old Business: *Jolly Lights at the Heights Discussion*

New Business:

*Review & Discussed Toledo Public Library Strategic Plan Survey

*2025 Strategic Plan

Board Education:

*Iowa Library Trustee's Handbook- Chapter 5

A motion was made by Bearden, seconded by Holtz to adjourn the meeting at 6:48PM. All voted aye. The next meeting will be held on Tuesday, November 19th, 2024 at 5:30 PM.

Respectfully Submitted,
Steve Bearden, Secretary