

MINUTES OF REGULAR MEETING OF THE
TOLEDO PUBLIC LIBRARY BOARD OF TRUSTEES
TUESDAY, MAY 18, 2021

A regular meeting of the Board of Trustees was held on Tuesday, May 18, 2021 at the Toledo Public Library. President Becca Chyma called the meeting to order at 5:35 PM.

The following Trustees were present: Becca Chyma, Kevin Nelson, Kathy Holtz, Erin Gumm and Director McFate.

April 2021 Meeting Minutes:

Motion made by Holtz to accept the minutes, seconded by Chyma. All voted aye.

Correspondence: None.

Library Reports:

Director McFate reported the following:

*2021 Summer Reading Opportunities:

- Summer Reading Program For Kids: "Read For the Bead"
- Additional Summer Reading Program For Kids: "A-Z Challenge"
- Summer Art Lab. Programs will be Tuesdays and Thursdays at 10:30 am and 1:00 pm.
- Adult Summer Reading Program: "Book Bingo"
- Nature Lab with Tama County Naturalist Brendan Kelly. Mondays in July at 10:30 am and 1:00 pm.
- Story time will continue on Wednesdays @ 10:30 am.

* Jenny Hulme from ISU Extension office will offer two programs:

- Babysitter Basic Training. Friday June 4th from 10-4. Kids bring own sack lunch.
- Reading Colors Your World color program. Monday June 21st @ 1 pm.

*Copier/Scanner/Fax = Contract runs out at the end of May on current machine. New contract will update old machine with brand new machine in June.

*2021 American Rescue Plan Act Grant. Reimbursement grant up to \$5000. Replacing Vision Iowa meeting room equipment. New TV/Projector/Computer etc.

Monthly Reports:

The group reviewed the monthly reports for circulation, volunteers, library programs, meetings, petty cash balances, and deposits shared by McFate.

Warrants & Payroll:

Gumm made a motion, seconded by Nelson to approve the warrants and payroll as presented. All voted aye.

Monthly Gift & Trust:

Motion made by Holtz, seconded by Chyma to approve the purchase of summer program supplies in the amount of \$423.85 from Amazon and for Spanish book in the amount of \$238.18 from Ingram. All voted aye.

Old Business:

*Pandemic Policy: Motion was made by Nelson, seconded by Gumm to approve and adopt the Pandemic Policy as written. All voted aye.

*Library Cameras. Director McFate will move forward on the installation of three cameras for the library. Two exterior cameras, one towards the parking lot and one towards the drop box in the alley on the west side of the library. One interior camera in the library lobby.

New Business: None

A motion was made by Gumm, seconded by Holtz to adjourn the meeting at 6:20 PM. All voted aye. The next meeting will be held on Tuesday, June 15th, 2021 at 5:30 PM.

Respectfully Submitted,
Steve Bearden, Secretary