

MINUTES OF REGULAR MEETING OF THE
TOLEDO PUBLIC LIBRARY BOARD OF TRUSTEES
TUESDAY, JUNE 21, 2022

A regular meeting of the Board of Trustees was held on Tuesday, June 21, 2022 at the Toledo Public Library. President Becca Chyma called the meeting to order at 5:31 PM. The following Trustees were present: Becca Chyma, Steve Bearden, Kevin Nelson, Kathy Holtz, and Director McFate. Bearden made a motion to accept the proposed agenda. Nelson seconded. All voted aye.

May 2022 Meeting Minutes: Motion made by Nelson to accept the minutes, seconded by Chyma. All voted aye.

Public Comments: None

Correspondence: None

Library Reports: Director McFate reported the following:

*The library will be closed on Monday, July 4th, 2022

*Summer Programs:

“Read for the Bead”- 30 participants

“A to Z Challenge”- 38 participants

“Outdoor Scavenger Hunt” – 46 participants

“Summer Lab Programs”- 41 participants

Guests:

-Toledo Fire and EMS: Greg Johnson and Kendall Jordan.

-Toledo Police Department: Cole Savage

-Tama County Naturalist: Brendan Kelly

-ISU Extension Office: Jenny Hulme

*Tama County Community Grant for 2022. Fantasy/Science Fiction Enhancement Project (215 books). All books and materials have been purchased, books have been cataloged and they are out for circulation.

*City Safety Meeting on Wednesday, June 22, 2022 at the Reinig Center in the City Clerk’s Office.

*Fire Alarm Panel- Kendall Jordan working with the company.

Monthly Reports:

The group reviewed the monthly reports for circulation, volunteers, library programs, meetings, petty cash balances, and deposits shared by McFate.

Warrants & Payroll:

Nelson made a motion, seconded by Holtz to approve the warrants and payroll as presented. All voted aye.

Monthly Gift & Trust: None

Old Business:

Review Policy- Library Plans, Goals, and Objectives

Review Policy- Technology Plan

New Business:

*Director’s Vacation (July 11-15th). Motion made by Bearden to approve the request. Seconded by Chyma. All voted aye.

Board Education:

*Iowa Library Trustee’s Handbook (Chapter 11 & 12) -Discussion held.

*Director Review- Iowa Library Stats -The group looked at the resource online. Discussion was held.

A motion was made by Nelson, seconded by Holtz to adjourn the meeting at 6:25 PM. All voted aye. The next meeting will be held on Tuesday, July 19th, 2022 at 5:30 PM.

Respectfully Submitted,
Steve Bearden, Secretary