

**MINUTES OF REGULAR MEETING OF THE  
TOLEDO PUBLIC LIBRARY BOARD OF TRUSTEES  
TUESDAY, MARCH 17, 2026**

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A regular meeting of the Board of Trustees was held on Tuesday, March 17, 2026 at the Toledo Public Library. The following Trustees were present: Becca Chyma, Kevin Nelson, and Kathy Holtz. President Chyma called the meeting to order at 4:36 PM. Director Sheri McFate was also in attendance. Nelson made a motion to accept the proposed agenda. Holtz seconded. All voted aye.

**Public Comments:** None

**Correspondence:** None

**February Meeting Minutes:** Motion made by Chyma to accept the minutes, seconded by Nelson. All voted aye.

**Library Reports:** Director McFate reported the following:

**\*Norma Jean Warner Estate:** A Des Moines lady donated her entire estate to area charities, cities with libraries (485) and senior centers in Iowa that have a population of under 7,000. The law office is going alphabetically, but the library should receive a packet to fill out. Our donation is in the amount of \$941.69.

**\*Iowa Libraries Adventure Pass Program update:** 1 pass used at Reiman Gardens.

**\*2026 Library Grants Update:**

**\*Spark a Love for Reading- 2026 Tama County Community Foundation Grant**

The library was awarded \$5,000 of the \$5,000 we requested. The library will purchase new picture, easy reader, and board books. They will also have new puppets/activity bags, and new puppets for our stage. This grant totaled \$6,500.

**\*Reignite a Love for Reading- 2026 Dollar General Youth Literacy Grant**

The library applied for the remaining amount that we did not receive from RJ McElroy with the hopes of completing the "Reignite a Love for Reading" project. Grant totaled \$2,100.

**\*Upcoming Programs:**

**\*Lincoln Highway Bridge Festival- Saturday, May 16th.**

The library will participate in the parade with a float promoting Summer Reading 2026.

**Monthly Reports:** The group reviewed the monthly reports for circulation, volunteers, library programs, meetings, petty cash balances, and deposits shared by McFate.

**Warrants & Payroll:** Holtz made a motion, Nelson seconded by to approve the warrants and payroll as presented. All voted aye.

**Monthly Gift & Trust:** Nelson made a motion to pay library automation bill to Biblionix at a total of \$990.00, seconded by Chyma. All voted aye.

**Old Business:** None

**New Business:** None

**Board Education:**

**\*Iowa Library Trustee's Handbook- Chapter 7 & 14**

A motion was made by Holtz, seconded by Chyma to adjourn the meeting at 4:59PM. All voted aye. The next meeting will be held on Tuesday, April 21st, 2026 at 5:30 PM.

Respectfully Submitted,