

MINUTES OF REGULAR MEETING OF THE
TOLEDO PUBLIC LIBRARY BOARD OF TRUSTEES
TUESDAY, JANUARY 19, 2020

A regular meeting of the Board of Trustees was held on Tuesday, January 19, 2021 at the Toledo Public Library. President Becca Chyma called the meeting to order at 5:33 PM.

The following Trustees were present: Becca Chyma, Kevin Nelson, Kathy Holtz, Erin Gumm and Director McFate.

December 2020 Meeting Minutes:

Motion made by Holtz to accept the minutes, seconded by Gumm. All voted aye.

Correspondence: Correspondence was received from George and Ann Kuhter and Deb Lacina.

Library Reports:

Director McFate reported the following:

*Partners in Education. The Library's commitment form was accepted. They will present the library with a plaque as soon as they start meeting in person again. Library is willing to host field trips, read to classes and participate in job fairs and offer internships.

*Library received \$100 in memorial for former Library Director Janet Kvidera.

*Director McFate has been in touch with B3 Technologies regarding the purchase of five new patron computers.

*Updating Library lights to LED. Director McFate spoke with Public Works Director Kendall Jordan. The library will purchase the lights needed and Kendall and the city guys will install. This is something the Library Foundation will take care of.

*Tama County Community Foundation Grant for 2021 has been completed. "STEAM in the Library."

*Director McFate reported working on a maintenance checklist for the library.

Monthly Reports:

The group reviewed the monthly reports for circulation, volunteers, library programs, meetings, petty cash balances, and deposits shared by McFate.

Warrants & Payroll:

Gumm made a motion, seconded by Chyma to approve the warrants and payroll as presented. All voted aye.

Monthly Gift & Trust: None

Old Business:

*Budget. Kathy Holtz, Kevin Nelson and Director McFate presented 2021-2022 Library budget before the City Council on January 6, 2021.

New Business:

*Staff Evaluations: Trustees read over staff evaluations for Brandi Harms and Mary Brandt prepared by Director McFate.

*Director Evaluation: President Chyma read the evaluation for Sheri McFate, Toledo Public Library Director.

*Library Communities: A discussion was held concerning contracting library services between Toledo/Tama communities.

A motion was made by Gumm, seconded by Nelson to adjourn the meeting at 6:45 PM. All voted aye. The next meeting will be held on Tuesday, February 16th, 2021 at 5:30 PM.

Respectfully Submitted,
Steve Bearden, Secretary