

MINUTES OF REGULAR MEETING OF THE
TOLEDO PUBLIC LIBRARY BOARD OF TRUSTEES
TUESDAY, March 21, 2023

A regular meeting of the Board of Trustees was held on Tuesday, March 21, 2023 at the Toledo Public Library. President Becca Chyma called the meeting to order at 5:31 PM. The following Trustees were present: Becca Chyma, Steve Bearden, and Kevin Nelson. Director Sheri McFate was also in attendance. Nelson made a motion to accept the proposed agenda. Chyma seconded. All voted aye.

Public Comments: None

Correspondence: None

February 2023 Meeting Minutes: Motion made by Bearden to accept the minutes, seconded by Nelson. All voted aye.

-Library Reports: Director McFate reported the following:

*Library Grants:

*2023 Tama County Community Foundation Grant:

-Library Maker Space for Creative Projects

*Applied for \$2,684.00 to purchase two Cricut Machines, Laptops, and Accessories. Library awarded full amount.

*Award Ceremony will be in Traer on Wednesday April 5, 2023 @ 6:00PM

*SKIP Grant:

-Healthy Eating and Being Active

*Lori Johnson from Tama County Public Health is the contact person. She was on the 5-2-1-0 Committee. We had submitted two grant options. We were awarded the Get Active Backpacks, but SKIP would like to honor the other grant that was submitted. Brandi is working with Lori on this.

*Library Automation Upgrade:

*Apollo Automation Upgrade- Library is now LOVE!

*Upcoming Program:

*Titanic Program with Darcy Maulsby- Thursday, April 13th @ 6:30PM at the Wieting Theater with a small reception to follow.

Monthly Reports:

The group reviewed the monthly reports for circulation, volunteers, library programs, meetings, petty cash balances, and deposits shared by McFate. McFate shared that outreach continues at Kids Corner Day Care and Head Start by delivering books.

Warrants & Payroll:

Bearden made a motion, seconded by Nelson to approve the warrants and payroll as presented. All voted aye.

Monthly Gift & Trust: None

Old Business:

*New Trustee Member Discussion

*Communications With the Public Policy (XVII)

New Business:

*A motion was made by Nelson to allow McFate to spend the Image Iowa Money to address updates to the Children's Literature Area of the library. Seconded by Chyma. All voted aye.

*Library Hours Policy (V):

-Policies: Library Hours (V) and Holidays (XIV) will be combined under one policy (V. Library Hours); Holiday Hours will be more specifically defined.

Board Education:

*Iowa Library Trustees Handbook (Chapters 7 & 14)

*Director Review

A motion was made by Nelson, seconded by Bearden to adjourn the meeting at 6:25 PM. All voted aye. The next meeting will be held on Tuesday, April 18th, 2023 at 5:30 PM.

Respectfully Submitted,
Steve Bearden, Secretary