

MINUTES OF REGULAR MEETING OF THE
TOLEDO PUBLIC LIBRARY BOARD OF TRUSTEES
TUESDAY, April 18, 2023

A regular meeting of the Board of Trustees was held on Tuesday, April 18, 2023 at the Toledo Public Library. President Becca Chyma called the meeting to order at 5:34 PM. The following Trustees were present: Becca Chyma, Kathy Holtz, Sarahi Perez, and Kevin Nelson. Director Sheri McFate was also in attendance. Holtz made a motion to accept the proposed agenda. Chyma seconded. All voted aye.

Welcomed new Board of Trustee member Sarahi Perez.

Public Comments: None

Correspondence: None

March 2023 Meeting Minutes: Motion made by Nelson to accept the minutes, seconded by Chyma. All voted aye.

-Library Reports: Director McFate reported the following:

*Titanic Program with Darcy Maulsby – 42 people attended the program on Thursday, April 13th @ 6:30 PM.

*Tama County Library Association Meeting will be Wednesday April 29, 2023 @ 9:00 AM. Garwin Public Library is hosting the meeting.

*Upcoming Program:

*Bike Rally- to go along with RAGBRAI, the library plans to have a bike rally. Plans are to decorate bikes, Toledo Police Department will give a safety lesson and then set up cones for games.

*Library will host a program on May 11th @ 5:30 PM with Cheryl Bruene from ISU Extension Office and Master Gardner Lori Johnson on herb gardening.

*2023 Summer Reading Program “Find Your Fun” – Assistant Director Brandi is putting the final touches on the summer program. We will begin adding information to our website, and Facebook. Registration will be added to our website.

Monthly Reports:

The group reviewed the monthly reports for circulation, volunteers, library programs, meetings, petty cash balances, and deposits shared by McFate.

Warrants & Payroll:

Nelson made a motion, seconded by Chyma to approve the warrants and payroll as presented. All voted aye.

Monthly Gift & Trust: None

Old Business:

**Library Hours Policy.*

Nelson made a motion to accept amended version of the Library Hours Policy. Seconded by Holtz. All voted aye.

New Business:

**Review Interlibrary Loan Policy: Review*

Board Education:

*Iowa Library Trustees Handbook (Chapters 6)

*Director Review

A motion was made by Nelson, seconded by Holtz to adjourn the meeting at 6:14 PM. All voted aye. The next meeting will be held on Tuesday, May 16th, 2023 at 5:30 PM.

Respectfully Submitted,
Steve Bearden, Secretary