

**MINUTES OF REGULAR MEETING OF THE  
TOLEDO PUBLIC LIBRARY BOARD OF TRUSTEES  
WEDNESDAY, MAY 28, 2025**

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A regular meeting of the Board of Trustees was held on Wednesday, May 28, 2025 at the Toledo Public Library. President Becca Chyma called the meeting to order at 5:53PM. The following Trustees were present: Becca Chyma, Kathy Holtz, Steve Bearden. Director Sheri McFate was also in attendance. Chyma made a motion to accept the proposed agenda. Holtz seconded. All voted aye.

**Public Comments:** None

**Correspondence:** None

**March Meeting Minutes:** Motion made by Holtz to accept the minutes, seconded by Chyma. All voted aye.

**Library Reports:** Director McFate reported the following:

\*Tama County Library Association Meeting – Toledo hosted the meeting on Wednesday, April 16<sup>th</sup> @ 9:00.

\*Library Programs-

**-Adventure Pass Program:** Program will relaunch on May 29<sup>th</sup>, 2025. Adventure Pass program coordinators are asking venues to extend our current passes 4 months due to the closing of TixKeeper. Director McFate will purchase new passes for venues once we hear back about the extension. Received sponsorships for passes to Blank Park Zoo = \$250 from Tama-Toledo Kiwanis, Des Moines Children's Museum = \$200 from Mitchell Funeral Home, Des Moines Botanical Gardens = \$25 from Tama PEO & \$125 from Amy Doyle, Reiman Gardens = \$300 from Tom and Mary Doyle, Science Center of Iowa = \$250 from Toledo PEO.

\*Upcoming Programs:

**-Lincoln Highway Festival-** the library participated in the parade on Saturday, May 17<sup>th</sup> @ 10 AM with a float promoting the Summer Reading Program (SRP 2025- Level Up @ Your Library) for all libraries in Tama County. Director McFate asked the other libraries in Tama County if they would like to participate with us.

**-2025 Summer Reading Program-** Registration began May 15<sup>th</sup> for all programs. All information is on the library's website along with online registration. Assistant Director Harms took flyers to the elementary and middle school to hand out to students.

**Monthly Reports:** The group reviewed the monthly reports for circulation, volunteers, library programs, meetings, petty cash balances, and deposits shared by McFate.

**Warrants & Payroll:** Chyma made a motion, seconded by Bearden to approve the warrants and payroll as presented. All voted aye.

**Monthly Gift & Trust:** None

**Old Business:**

- None

**New Business:**

- None

**Board Education:**

Iowa Library Trustee's Handbook- Chapters 6

A motion was made by Bearden, seconded by Holtz to adjourn the meeting at 6:26 PM. All voted aye. The next meeting will be held on Tuesday, June 17<sup>th</sup>, 2025 at 5:30 PM.

Respectfully Submitted,