

**MINUTES OF REGULAR MEETING OF THE
TOLEDO PUBLIC LIBRARY BOARD OF TRUSTEES
TUESDAY, OCTOBER 21, 2025**

A regular meeting of the Board of Trustees was held on Tuesday, October 21, 2025 at the Toledo Public Library. President Becca Chyma called the meeting to order at 5:25PM. The following Trustees were present: Becca Chyma, Kevin Nelson, and Steve Bearden. Director Sheri McFate was also in attendance. Nelson made a motion to accept the proposed agenda. Chyma seconded. All voted aye.

Public Comments: None

Correspondence: None

September Meeting Minutes: Motion made by Nelson to accept the minutes, seconded by Chyma. All voted aye.

Library Reports: Director McFate reported the following:

- *Trick & Treat Trail- Saturday, October 25 (4-6PM) STC HS Upper Parking Lot
- *Tama Business Trunk or Treat- October 24 (7-11PM) Cherry Lake/Tama Mill
- *Tama Civic Center Spaghetti Supper- October 24 (5PM)
- *Fall Soup Luncheon- November 4 (11:30AM-1:00PM) at the Toledo Public Library
- *Hometown Holiday- November 22 (9:00AM-Noon) at the Toledo Public Library
- *Lighted Holiday Parade- November 22 (5:30PM) Downtown Toledo
- *Jolly Lights at the Heights- November 22 (6-9PM) at Toledo Heights Park (Nov 23. - Dec. 27, 6-8PM)
- *Noon Year's Eve- December 31 (11:00AM-12:30PM) at the Toledo Public Library
- *Adventure Passes- all purchased for the 2025 Year

Monthly Reports: The group reviewed the monthly reports for circulation, volunteers, library programs, meetings, petty cash balances, and deposits shared by McFate.

Warrants & Payroll: Bearden made a motion, seconded by Nelson to approve the warrants and payroll as presented. All voted aye.

Monthly Gift & Trust: None.

Old Business:

- *AC Unit – Scharnweber's replaced a unit. Funded by the Improvements Line Item in the Annual Budget and the Money Market Account.
- *2026 Accreditation – The closure of Baker & Taylor will impact the accreditation process as the platform used was through Baker & Taylor.

New Business: None

Board Education:

- Iowa Library Trustee's Handbook- Chapter 5
- Director Review

A motion was made by Bearden, seconded by Nelson to adjourn the meeting at 6:08PM. All voted aye. The next meeting will be held on Tuesday, November 18th, 2025 at 5:30 PM.

Respectfully Submitted,

Steve Bearden, Secretary