

**MINUTES OF REGULAR MEETING OF THE
TOLEDO PUBLIC LIBRARY BOARD OF TRUSTEES
TUESDAY, DECEMBER 16, 2025**

A regular meeting of the Board of Trustees was held on Tuesday, December 16, 2025 at the Toledo Public Library. Vice-President Kevin Nelson called the meeting to order at 5:48PM. The following Trustees were present: Kevin Nelson, Steve Bearden, and Kathy Holtz. Director Sheri McFate was also in attendance. Nelson made a motion to accept the proposed agenda. Bearden seconded. All voted aye.

Public Comments: None

Correspondence: None

November Meeting Minutes: Motion made by Holtz to accept the minutes, seconded by Bearden. All voted aye.

Library Reports: Director McFate reported the following:

***Hometown Holiday Update-** the library had 117 people attend with 96 ornaments made.

***Library Closings:**

*December 23rd: close at 4PM

*December 24th & 25th: closed

*December 31st: closed to the public for Noon Year's Eve Party

*January 1: closed

***Upcoming Grants:**

***2026 Tama County Community Foundation- "Spark a Love for Reading"** We are applying to this grant for the purchase new puppet and activity backpacks. Along with new picture books, board books, and beginning to read books. We will also look into replacing award winner books.

***2026 R.J. McElroy Trust- "Reignite a Love for Reading"** We are applying to this grant for the purchase of reigniting a love of reading to youth ages 7-18. New signage, including Dewey Decimal System, more graphic novels.

***Dollar General Grant:** opens in March 2026.

***Upcoming Programs:**

***Noon Year's Eve Party-** Wednesday, December 31st from 11AM-12:30PM.

Monthly Reports: The group reviewed the monthly reports for circulation, volunteers, library programs, meetings, petty cash balances, and deposits shared by McFate.

Warrants & Payroll: Bearden made a motion, seconded by Holtz to approve the warrants and payroll as presented. All voted aye.

Monthly Gift & Trust: None.

Old Business:

***FY27 Budget**

New Business:

***Director's Review**

Board Education:

***Iowa Library Trustee's Handbook- Chapter 9**

A motion was made by Nelson, seconded by Holtz to adjourn the meeting at 6:48PM. All voted aye. The next meeting will be held on Tuesday, January 20th, 2025 at 5:30 PM.

Respectfully Submitted,

Steve Bearden, Secretary